



FILE

MINUTES
PLANNING AND ZONING COMMISSION
Diamondhead, Mississippi
Diamondhead City Hall
July 31, 2013
2:00 p.m.

1. Call to Order – at 2:00 p.m. by Chairperson, Jane Lee.
2. Statement of Purpose – Read by Commissioner Nita Hensley.
3. Pledge of Allegiance – Recited by all present.
4. Roll Call: The following Commissioners were present - Denise Catone, Nita Hensley, Norm Parker, Roger Smith, and Jane Lee. Also present were Charlene Black, New Planning and Zoning Administrator, Sean Tindell, City Attorney, Assistant, Tricia Tisdale and Lucille Morgan, Court Reporter/Notary. Absent was Chuck Garrison.
5. Approval of the Minutes – There were no corrections or additions to the minutes of the June 26, 2013, meeting. They were approved as presented with motion from Commissioner Parker and second by Commissioner Smith. Motion carried unanimously.
6. Confirmation or adjustments to the agenda - None presented.

7. Public Hearing

Presentation of Planning Commission Cases:

- I. Case No. 2013-07, David Malley - Variance request for Fairway Villas replat: Rear yard setback from 20 ft. to 10 ft. for a few lots fronting Golf Club Dr.; Side yard setback from 10 ft. to 5 ft. for a few zero lot line lots; Variance on front yard setback for golf cart garages to be 12 ft. rather than 20 ft.; Variance for enclosed garages and golf cart garages to be located in the front yard. All located in an R-3 district off Golf Club Dr. and Fairway Villas Circle.

David Malley presented a revised, color-coded plat plan to the Commissioners. This showed a detailed explanation for his variance requests.

Public Comments on the case: Resident of Diamondhead, Mr. Claude Boudreaux, stated he lived directly across the street from Mr. Malley's development. He expressed his and his wife's approval and felt that this would greatly improve the area. Mr. Boudreaux's letter will be attached to the minutes.

Mr. Malley's variance request was approved. Motion was made by Commissioner Smith and seconded by Commissioner Parker.

Voting was as follows:

Commissioner Catone	Yes
Commissioner Hensley	Yes
Commissioner Parker	Yes
Commissioner Smith	Yes

Commissioner Garrison Absent
Commissioner Lee Yes
Motion was carried unanimously.

- II. Case No. 2013-08, David Malley - Subdivision replat for Fairway Villas in an R-3 district off Golf Club Dr. and Fairway Villas Circle.
David Malley stated that all the lot sizes and street frontages are in compliance with city ordinances.

Public Comments on the case: None presented.

The Commissioners were in agreement that Mr. Malley's plat plan was in compliance. Motion was made by Commissioner Smith and seconded by Commissioner Parker.

Voting was as follows:

Commissioner Catone Yes
Commissioner Hensley Yes
Commissioner Parker Yes
Commissioner Smith Yes
Commissioner Garrison Absent
Commissioner Lee Yes

Motion was carried unanimously.

- III. Case No. 2013-09, Daniel Hughes, 3D Signs - Variance request for a 188.6 sq. ft. wall sign for GOODY'S store to be located at 4402 East Aloha Dr., Suite 18, in a C-1 District.
Mr. Daniel Hughes presented his case for the 188.6 sq. ft. sign.

Commissioner Denise Catone recused herself from the case prior to the presentation by Mr. Hughes due to a conflict of interest. Commissioner Catone lives within close proximity of the business and received a letter pertaining to the case.

Public comments on the case: Mr. Ed Catone stated that he was a Diamondhead resident and lived in close proximity to the business. He was opposed to the larger sign for GOODY'S.

Commissioner Parker made a motion not to allow more than 129 sq. ft. which is what had been granted to Dollar Tree, but after further discussion withdrew the motion. Commissioner Parker then made a motion to deny the 188.5 sq. ft. sign and this was seconded by Commissioner Smith.

Voting was as follows:

Commissioner Catone Recused
Commissioner Hensley Yes
Commissioner Parker Yes
Commissioner Smith Yes
Commissioner Garrison Absent
Commissioner Lee Yes

Motion carried.

Commissioner Parker made a motion to limit the GOODY'S sign to 129 sq. ft. as previously approved for Dollar Tree. Commissioner Smith seconded.

Voting was as follows:

Commissioner Catone	Recused
Commissioner Hensley	Yes
Commissioner Parker	Yes
Commissioner Smith	Yes
Commissioner Garrison	Absent
Commissioner Lee	Yes

Motion carried.

8. Open Public Comments: None presented.

9. Commissioner Comments: Commissioner Parker advised that there is a mailbox for the P&Z Commission in the City Hall Office and a notification procedure is in place to advise Commissioners if something is placed in the mailbox.

Commissioner Jane Lee suggested that the recommendation be made to City Council that some of the wording of Article 2.1.2 be amended and that all parties currently mentioned not be considered part of the DRC. Specifics of amended wording and preparation of a formal recommendation will follow at another time. Denise Catone expressed her opinion that Commissioners should not attend these meetings. Motion on the proposed recommendation was made by Commissioner Catone and seconded by Commissioner Hensley.

Voting was as follows:

Commissioner Catone	Yes
Commissioner Hensley	Yes
Commissioner Parker	Yes
Commissioner Smith	Yes
Commissioner Garrison	Absent
Commissioner Lee	Yes

Motion was carried unanimously.

10. Communications/Announcements: None presented

11. Adjourn or Recess: Meeting was adjourned at 2:55 p.m. with motion from Commissioner Catone and second by Commissioner Hensley. Motion was carried unanimously. The next regularly scheduled meeting is Wednesday August 28, 2013, at 2:00 p.m. at City Hall Council Chambers.

Respectfully submitted,

Heather Molina,
Recording Secretary


Norman Parker, Chairman